

# Bungay Neighbourhood Planning Group Meeting of the Steering Group - Final

**Date:** 17.5.2017

**Time:** 7.00pm

**Place:** The Fleece Inn, Bungay

**Present:** Ken Lodge KL (Chair), Alison Ballantyne AB, Sue Collins SC, Liz Cawood LC Karen Lodge KFL, Gilly Shiner GS, John Adams JA, Jesse Timberlake JT, Tony Dawes TD, Neil Burns-Thomson NBT.

## Minutes

**1.1 Apologies:** Nicholas Usherwood NU, Peter Jackson PJ, Bob Prior BP, John Barbuk JB.

**1.2 Minutes from 19.4.2017**

- 19.4.2017 agreed and signed

**1.3 Matters arising from 19.4.2017**

**2.0 Statements from the Chair**

**2.2 17th May Meeting with Members from Beccles Neighbourhood Planning Group**

*Action: KL to check they are still able to come and how many. Joint meeting postponed.*

*Action update: Possible new date July 2017.*

**2.3 Meeting with Dickon Povey and Jo McCallum**

*Action: KL to pursue date*

*Action update: KL had emailed Dickon Povey and Jo McCallum for suggested dates. No response. To chase, then arrange meeting by email for BNPG members.*

**2.4 and 2.5 ( taken together) Possible new development in Ditchingham and lack of consultation over Maltings project.**

- JA indicated that CIL tax ( money paid to parish in the developed area) would go to Ditchingham and none would be payable to Bungay even though such a development would have an effect on the infrastructure of the town (e.g. Health Practice).

*Action: KL to inquire of Jo McCallum and Dickon Povey further information about proposed developments.*

*Action update: DP indicated that he has no current knowledge of this development.*

- KL indicated that DP should be able to access planning application through SNDC.

*New Action 17.5.2017: KL to inquire.*

**3.0 Open Session**

**3.1 BNPG Revised timeline**

*Action: JA to add traffic light system to timeline to indicate what has been done, is being done and is still to do.*

- KL suggested creating a sub-committee to work on implementation of BNPG's timeline.

*Action: JA, KFL, KL and JB on sub-committee.*

*Action update: Sub-committee met on 16.5.2017 (without JB); discussion fed into full meeting at item 3.0*

- Still aiming to keep to current timeline but aware that pending new Waveney Council district development plan will need to be taken into account.

**3.3 BNDP Questionnaire**

- The need to compile the order of the questionnaire, remove repeated questions, use a house style was discussed.

*Action: Peter Jackson to undertake task of questionnaire compilation.*

*Action: all sub-committees to email their questions to PJ.*

*Action update: Town centre, retail, employment and transport questions sent to PJ.*

*New Action 17.5.2017: remaining committees to send as soon as possible, please.( Housing, community matters and environment)*

**3.5 Next Public Consultation**

*Action: KL to organise consultation dates for questionnaire at Co-op.*

*Action update: No response so far. KL to repeat action.*

*Action: LC to ask Town Trust if we can use Buttercross for questionnaire consultation. Still to do.*

## **2.0 Statements from the Chair 17.5.2017**

### **2.1 New appointments Bungay Town Council**

- KL reported that Mary Matthews was now Mayoress of Bungay and Mick Lincoln, Deputy Mayor.

### **2.2. Bungay Medical Practice**

- KL re: community matters asked what percentage of Ditchingham attend Bungay medical Practice

*Action: AB to ask BMP for numbers.*

### **2.3 BNDP Website**

- TD has renewed web hosting contract.

*Action: TD to submit invoice to BP*

## **3.0 Open Session**

### **3.1 Peter Jackson Questionnaire update**

- PJ had sent his apologies for this meeting.
- KL indicated that he hopes to use Toby James for 'free advice' for the BNDP questionnaire.
- AB indicated that the Town Centre, Retail and Employment sub committee had received some good feedback and advice re: their questions from Jo McCallum et al.
- KL indicated that he not received any feedback on the draft report of the 25.2.2017 open day results that he had sent to all members of the BNDP.
- KL indicated that the above report from the open day should go on the website with a link from the Facebook page.

*Action: JA to email KL the results from the Town Centre Questions from the 25.2.2017.*

*Action: SC to send TD photos from 25.2.2017.*

*Action AB to email KL Carter Jonas report. Done*

### **3.2 Tony Dawes Preliminary Mock-up for BNDP - sections to be covered.**

- TD presented outline

*Agreed: outline plan accepted.*

*Action: SC and NU to work on a draft for section 1 Table of contents*

*Action: JT and Guy Bradley to look at sections 10 and 12.*

*Action: GS and KFL to look at section 9.*

*Action: JB, NU, GS and KFL to look at section 6.*

*Action: TD, KL, DO'N, BP and PJ to look at section 7*

*Action: AB, JA and LC to look at section 8.*

### **3.3 The next Public Consultation**

- Deferred until September 2017.

## **4. AOB**

### **4.1 Keeping other groups informed**

*Action: KL to write to Olly Barnes ( Heritage Centre) Judy Cloke ( Honeypot Centre) and copy in Cllr Simon Woods to update them re: BNDP.*

Date of Next Meeting

21.6.2017 at 7.00pm

Venue: The Fleece Inn, Bungay