

**Bungay Neighbourhood Planning Group  
Meeting of the Steering Group 18.1.2017  
Final**

**Date: 18.1.2017**

**Time: 7.00pm**

**Place: The Fleece Inn, Bungay**

**Present:** Ken Lodge (Chair), Sue Collins, Alison Ballantyne, Bob Prior, Liz Cawood, Karen Lodge, Tony Dawes, Gilly Shiner, Neil Burns-Thomson, Guy Bradley, Chrissie Brown

**Minutes**

**1.1 Apologies:** John Adams, Peter Jackson, Dave O'Neill, John Barbuk

**1.2 Minutes from 16.11.2016**

- Agreed and signed

**1.3 Matters arising from 16.11 2016**

- None raised

**2.0 Statements from the Chair 18.1.2017**

2.1 Letter to Tim Passmore about traffic regulations enforcement in Bungay ( Update)

- KL had received a polite response from Tim Passmore's pa.
- KL indicated he had received a second letter from the Speed Unit indicating they would monitor the centre of the town and Warnes' corner on Beccles Rd.

**Action: KL to ask for results of the monitoring with regard to any prosecutions.**

- BP indicated that Beccles was suffering similar problems. Their town council is also trying to keep up pressure on the police.
- It was agreed that any such traffic enforcement issues, which are not directly related to planning, will be left to BTC to follow up on.

**2.2 New Local Planning Policy 2018**

- Dickon Povey had responded to KL's enquiry and indicated that Bungay NDP should follow the new plan.

**2.3 Resignation**

- KL indicated that Steve Read had had to resign owing to pressure from work.

**3.0 Report on BNPG presence at Bungay Christmas Fair 4.12.2016**

KL summarised the day:

- Although local residents' questionnaires had received a positive response and many were handed out, only 17 were returned on the day. No further comments have been received.
- Members of the steering group recorded the responses of 82 visitors to Bungay.
- AB has compiled the data using the regularity of visitors. Thus those using the town daily or more than once a week tended to have to do so through necessity. Those who visited about once a week seemed to know about and use a wide range of facilities that are on offer in Bungay. Many visitors of whatever frequency liked the traditional feel of the town and the individual shops.

**Action: more work will be done on the results by the Town Centre, Retail and Employment sub-group.**

**4.0 Proposed combined meetings of members from the three major Bungay projects: The Honeypot Community Centre Project, The Heritage Centre Project and BNDP.**

- KL reminded those present how important it was for all projects to involve the community in their plans.

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- KL reminded group that Councillor Simon Woods had offered to try to get the other two groups to come to a joint meeting for the beginning of February to discuss and organize a public consultation day where all three projects are represented.
- No dates have been suggested so far.
- KL has booked St Mary's church (25.2.2017) for the public consultation day.
- KL has emailed Jo McCallum about lack of meeting date prior to 25.2.2017. She reported that Councillor Woods had indicated that the public consultation meeting on 25.2.2017 was acceptable to the other two groups.
- SC indicated that a pre-consultation day meeting was essential for organization of the day and to ensure what questions were going to be dealt with by which group in order to avoid overload and repetition for residents.
- KL indicated all groups have to show public consultation has taken place and it is essential where funding is concerned.
- KL indicated that the consultation day on February 25th will go ahead whether or not the Honey-pot or Heritage groups participate.

### **5.0 Moving BNDP forward**

- GB raised the issue of communication between sub-groups. Few, if any were using drop-box and thus we did not know what work had been done by each group.
- GB indicated there was bound to be cross-over between groups and better communication would inform sub-group work and avoid repeating work already carried out.
- GB suggested that each group produces a brief summary of where they are. They need to state their objectives and the gaps that still need to be filled. This knowledge can then be used to direct information gathering or information given on the consultation day.

**Action: all subgroups to produce an A4 page summarizing what they have done so far and what is going to be done next. Please email to everyone at [bungayndp@googlegroups.com](mailto:bungayndp@googlegroups.com) by 1st February 2017.**

### **6.0 February Consultation Day**

- KL indicated it would be a slightly more formal version of the Xmas Market day consultation.
- The use of bunting and banners was discussed to draw residents into the church venue.
- KL to organize posters to be placed in the Library, Co-op, Honey-pot, and other locations in the town.

**Action: TD to report to KL on the cost of a banner.**

**Action: KFL to see if bunting can be borrowed.**

- KL indicated that St Mary's would require payment. The amount is not yet known.
- SC asked that KL request John Warnes to ensure heating is on in the church for that day.

**Action: KL to meet with John Warnes to sort out the details.**

Date of Next Meeting

15.2.2017 at 7.00pm  
Venue: The Fleece Inn, Bungay  
Meeting closed 9.12

Signed:

Date: