

## DRAFT Timeline for development of the Community Field Annis Hill Bungay

	Actions (Outline plans subject to changes in timing)	Responsibilities
Step 1	<p>Setting up of working group (WG)</p> <p>Establishing time line for actions</p> <p>Initial conversations with prospective social enterprise partners (SEP)</p> <p>Presentation to the full Bungay Town Council</p> <p>Setting up of a partnership with SEP</p> <p>Funding model proposed, with secured funds from BTC for setting up of the community provision on the Top field</p> <p>Agreeing acquisition of field with SCC</p>	<p>SC/BP/ML/DC/KL</p> <p>KL</p> <p>SC/DC/BP</p> <p>SC/KL</p> <p>WG</p> <p>WG/SC/KL</p> <p>LA/WG</p>
Step 2	<p>Detailed plans for the stages of development agreed with SEP</p> <p>Funding bids for capital expenditure</p> <p>Liaison with local groups</p> <p>Initial public consultation once field site secured for the community</p> <p>Funding model agreed and secured</p> <p>Planning for the establishment of a management Committee to oversee the community field long term</p> <p>Seek change of use from DfE/Planning permission</p>	<p>WG/SEP</p> <p>WG/SEP</p> <p>WG/SEP</p> <p>WG/SEP/BTC</p> <p>BTC</p> <p>WG/BTC</p> <p>WG/BTC</p>
Step 3	<p>Funding bids continue</p> <p>Creating close links with community groups</p> <p>Working with SEP and local experts/community groups on detailed time line for the development of the field in phases, with an outline of timescale for each phase</p> <p>Plans for detailed public consultation agreed</p> <p>Management group for the field established (MG)</p>	<p>WG/SEP</p> <p>BTC</p>
Step 4	<p>BTC takes over the running of the field</p> <p>Public consultation on detailed plans including local residents</p> <p>Local schools and community asked to suggest names for the community field</p> <p>Adjustments to plans following public consultation</p> <p>Working with SEP to establish a volunteer group (VG)</p> <p>Site walks (socially distanced) for local groups</p> <p>Phase 1 of developments starts</p>	<p>MG</p>
Step 5	<p>Phase 1 continues</p> <p>Planting plans started with volunteer groups</p> <p>Public access to site to be agreed with SEP</p>	<p>MG/VG</p>
Step 6	<p>Phase 1 continues</p> <p>Planting continues</p> <p>Plans for Phase 2 finalised</p> <p>Funding bids for Phase 2 initiated</p> <p>Public consultation for Phase 2</p> <p>Planning permission for signage and information boards</p>	

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Step 7	Official naming of community field and opening of Phase 1 – public celebration with press and invited guests/public (as appropriate with C19 restrictions) Public access to site official Funds secured for Phase 2	
Step 8	Public consultation plans in place for Phase 3 Funding bids for Phase 3 initiated	
Step 9	Phase 2 initiated	
Step 10	Phase 3	
Step 11	Phase 4	
Step 12	Phase 5 Seek planning permission for Phase 6	
Step 13	Phase 6	

### Suggested Phases:

- Phase 1:
- Planting of hedgerows along northern boundary to protect local residents
  - Mowing to create a grass pathway through rest of site
  - Laying out of car park area
  - Waste bins and dog waste bins
  - Information board
- Phase 2
- Development of the woodland area and meadow land
  - Planning for allotments and laying out of site
- Phase 3
- Establishing seating and picnic site
  - Outdoor play equipment
  - Allotments available for public use
- Phase 4
- Information boards
  - Access for schools
- Phase 5
- Possible access to pond on southern boundary developed as a wildlife area
- Phase 6
- Power links for the establishment of a community bus park and Charging Points
  - Compostable toilets