

Bungay Neighbourhood Planning Group

Date: 18.10.2017

Time: 7.00 pm

Place: The Fleece Inn, Bungay

Present: Ken Lodge (Chair), Tony Dawes, Gilly Shiner, John Adams, Elizabeth Cawood, Bob Prior, Sue Collins, Nicholas Usherwood, Karen Lodge. In attendance: Sharon Chapman

Minutes

1.1 Apologies were received from Peter Jackson, Dave O'Neill, Jesse Timberlake, Peter Jackson, John Barbuk

1.2 Minutes from 20.9.2017

were agreed and signed

1.3 Matters arising

All action points (in red) have been carried out, except that TD is still to set up the Mail Chimp list and return of paper copies of the questionnaire from JB unclear.

2.5: TD is to check whether JT has sent out questionnaire reminders to his mailing list.

2.6: Dr Emerson has responded officially to the WDC Plan. Recruitment of personnel is the problem, and the car-parking facilities are inadequate. There seems to be a disagreement between the medical staff's view that the building can handle expansion and that of the property company that looks after it.

2.7: see Agenda item 2.1.

3.0: see Agenda item 3.0.

2.0 Statements from the Chair

2.1 The Chair introduced Sharon Chapman, who is to act as secretarial and publicity support for the Group.

2.2 The Christmas get-together has been fixed for Wednesday, 13th December. It will be a buffet and those attending are invited to assemble between 7.00 and 7.30. The cost is to be advised.

2.3 Our response to the WDC draft plan is to be posted on our website.

Action: KL to send a copy to TD, who will also add a link on Facebook.

2.4 Bungay Town Clerk passed on an e-mail from Lydia Prince of DLP Planning Ltd. asking for details of the NDP Group as part of her survey of NDPs in Norfolk and Suffolk. KL has responded and circulated his response to the SG and Bungay Town Clerk.

3.0 BP reported that Mark Thompson of Small Fish, a consultancy firm based in Norwich, has submitted a quotation for the work to be undertaken for the NDPG. The total excluding VAT is £5,750 with £100 for expenses. It was agreed that he should start in January.

Action: BP to email the Group regarding Mark Thompson's credentials.

- A letter of intent/acceptance to be sent to him with an invitation to the next Group meeting in November.
- KL to call officers' meeting to complete a bid for funding.

4.0 So far there are 82 online responses from which PJ has produced pie-charts. These are on Dropbox under Survey files. 63.4% of respondents are female, 30.5% male; the rest declined to answer.

It was pointed out that we need to consult with stakeholders other than individual inhabitants: care homes, schools, surgery, employers, shops, pubs were mentioned. Some of these have already been approached. Guidance from the consultant will help to determine which are the most important to approach.

Action: TD to put information about the questionnaire on Bungay UK Facebook????

- TD to plot Bungay postcodes from the filled-in questionnaires.

5.0 The preparations for the consultation half-day in the Library were checked. SC was to bring the maps and banner for setting up. TD took hand-outs to the Country Market. NU took paper questionnaires to take to people living in Webster Street.