

Bungay Neighbourhood Planning Group Minutes

Date: 16.01.2019

Time: 7.00 pm

Place: The Fleece Inn, Bungay

Present: Ken Lodge (Chair), John Adams, Sue Collins, Karen Lodge, Gilly Shiner, Tony Dawes, Bob Prior, Jesse Timberlake, Dave O'Neill

Minutes

1.0 Apologies were received from Elizabeth Cawood, Peter Jackson and Guy Bradley. Nicholas Usherwood did not attend.

1.1 Minutes from 21.11.2018 were agreed and signed.

1.2 Matters arising

2.2 last bullet point: KL to speak to Mayor regarding the King's Head and enquire where the Council has got in relation to information regarding plans for the building. KL to make sure Mayor is aware that the Castle Trust is a limited company. [Done]

2.3 See 3.0 of the main minutes below.

2.4 KL reported that the planning application DC/18/4429/ARM had been turned down by BTC's Environment & Planning Committee.

3.0 Chris Sadler has withdrawn from the project set up by the NDPG. See below for further discussion.

4.0 GB & JT had only recently sent a copy of their revisions of the Environment section to SC only. SC to send KL her electronic copy for forwarding to the Group members. [Done]

2.0 It was agreed that there should be a link from the BTC website to ours.

Action: Dell Adkin to be asked to liaise with TD/JA

3.0 KL circulated a form of words to be sent to WDC regarding their proposed amendments to their Local Plan, as follows:

The amendments to the text of the Local Plan do not address any of the concerns we laid out about the overall plan for development in Bungay, in particular in relation to flooding issues and housing density. We also note that the Examiner's express instruction regarding WLP5.2 to the effect that "modification to require development to be undertaken in accordance with a detailed masterplan, informed by ongoing engagement with the community" does not seem to have been carried out despite the fact that the plot is subject to two related planning applications (i) for 150 dwellings on the site, and (ii) for an attenuation pond, presumably related to the drainage thereof, on site WLP5.1. Neither of these applications has been accompanied by any detailed masterplan for the whole development nor any engagement by WDC planners with Bungay residents, the NDP or Bungay Town Council beyond what is statutorily required.

These comments have been sent to WDC planners by the Town Clerk in the name of both the NDP Group and BTC.

4.0 Open session

It was proposed that in the light of Chris Sadler's withdrawal SC should approach Dell Adkin, the BTC part-time assistant town clerk, to ask him whether he would be prepared to undertake part-time work for the NDP. This was agreed. The work would normally be three hours per week at £10 per hour. The work would include: updating the NDP website with TD, the production of posters to be displayed around the town, archiving Group documents, preparation for rolling out the pre-submission consultation document, and accessing maps and images to be included in the document.

JA pointed out that under new HMRC rules we have to provide a formal letter for tax purposes as well as a letter of engagement.

Action: JA and SC to prepare the necessary letters and speak to Dell Adkins

It was left unresolved as to whether he should take on secretarial work for the agendas and minutes.

Further issues that were outside this remit were also discussed: how to engage better with the community by using social media as well as newspapers, and how to canvas groups other than those we have already engaged with.

It was proposed by SC that we should create a generic NDP PowerPoint presentation for use by members of the Group when speaking to key groups in the town. This will be considered further on 28th January or at the next meeting.

It was agreed to discuss the following at the extraordinary meeting of the Group on 28th January, 2019 in the Council Chamber: the use of the CIL money, consideration of the WDC Annual Monitoring document for 2017/18, and continued revisions of the pre-submission documents. It was also suggested that we might ask MT to come to sub-group-specific sessions relating to drafting the relevant parts of the documents.